LESSON PLAN

Discipline: ELECTRICAL & CSE		Semester: 2nd, Name of Faculty : MISS KHIPTITA MUKHI	
Subject:TH-2(b) Introduction to IT Systems	No. of days/ week Class allotted: 3	Effective From Date: 09.01.2026 - 08.05.2026	
Week	**Class Day**	**Theory**	
1st	1st	**UNIT1: BASIC INTERNET SKILLS**	
	2nd	Basic Internet skills	
	3rd	Understanding browser	
2nd	1st	efficient use of search engines	
	2nd	awareness about Digital India portals (state and national portals) and college portals	
	3rd	General understanding of various computer hardware componentsCPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.	
3rd	1st	General understanding of various computer hardware componentsCPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.	
	2nd	General understanding of various computer hardware componentsCPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.	
	3rd	1. Doubt Clearing class 2. Quiz test 3. Assignment	
4th	1st	**UNIT 2:OS INSTALLATION**	
	2nd	OS Installation (Linux and MS Windows),	
	3rd	Unix Shell	
5th	1st	Unix Shell and Commands	
	2nd	Unix Shell and Commands	
	3rd	Unix Shell and Commands	
6th	1st	vi editor.	
	2nd	vi editor.	
	3rd	1. Doubt Clearing class 2. Quiz test 3. Assignment	
7th	1st	**UNIT 3: HTML**	
	2nd	HTML4,	
	3rd	HTML4,	
8th	1st	HTML4,	
	2nd	CSS	
	3rd	CSS,	
9th	1st	CSS,	
	2nd	making basic personal webpage.	
	3rd	making basic personal webpage.	

10th	1st	1. Doubt Clearing class 2. Quiz test 3. Assignment	
	2nd	UNIT 4: OFFICE TOOLS:	
	3rd	OpenOffice Writer	
11th	1st	OpenOffice Writer	
	2nd	OpenOffice Spreadsheet(Calc),	
	3rd	OpenOffice Spreadsheet(Calc),	
12th	1st	OpenOffice Impress	
	2nd	OpenOffice Impress	
	3rd	1. Doubt Clearing class 2. Quiz test 3. Assignment	
13th	1st	UNIT 5: INFORMATION SECURITY AND BEST PRACTICES	
	2nd	Information security best practices.	
	3rd	Information security best practices.	
14th	1st	Information security best practices.	
	2nd	1. Doubt Clearing class 2. Quiz test 3. Assignment	
	3rd	REVISION	
15th	1st	REVISION	
	2nd	PREVIOUS YEARS QUESTIONS DISCUSSION	
	3rd	PREVIOUS YEARS QUESTIONS DISCUSSION	

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Signature of Faculty

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