LESSON PLAN

Discipline: CSE		Semester: 1st , Name of Faculty :
Subject: TH-2(b) Introduction to IT Systems	No. of days/ week Class allotted: 3	Effective From Date:06.08.2025-04.12.2025
Week	**Class Day**	**Theory**
1st	1st	**UNIT1: BASIC INTERNET SKILLS**
	2nd	Basic Internet skills
	3rd	Understanding browser
2nd	1st	efficient use of search engines
	2nd	awareness about Digital India portals (state and national portals) and college portals
	3rd	General understanding of various computer hardware components CPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.
3rd	1st	General understanding of various computer hardware components CPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.
	2nd	General understanding of various computer hardware components CPU, Memory, Display, Key- board, Mouse, HDD and other Peripheral Devices.
	3rd	**1. Doubt Clearing class** **2. Quiz test** **3. Assignment**
4th	1st	**UNIT 2:OS INSTALLATION**
	2nd	OS Installation (Linux and MS Windows),
	3rd	Unix Shell
5th	1st	Unix Shell and Commands
	2nd	Unix Shell and Commands
	3rd	Unix Shell and Commands
6th	1st	vi editor.
	2nd	vi editor.
	3rd	**1. Doubt Clearing class** **2. Quiz test** **3. Assignment**
7th	1st	**UNIT 3: HTML**
	2nd	HTML4,
	3rd	HTML4,
8th	1st	HTML4,
	2nd	CSS
	3rd	CSS,
9th	1st	CSS,
	2nd	making basic personal webpage.
	3rd	making basic personal webpage.
10th	1st	**1. Doubt Clearing class** **2. Quiz test** **3. Assignment**
	2nd	**UNIT 4: OFFICE TOOLS:**
	3rd	OpenOffice Writer

11th	**1st**	OpenOffice Writer	
	2nd	OpenOffice Spreadsheet(Calc),	
	3rd	OpenOffice Spreadsheet(Calc),	
12th	**1st**	OpenOffice Impress	
	2nd	OpenOffice Impress	
	3rd	**1. Doubt Clearing class** **2. Quiz test** **3. Assignment**	
13th	**1st**	**UNIT 5: INFORMATION SECURITY AND BEST PRACTICES**	
	2nd	Information security best practices.	
	3rd	Information security best practices.	
14th	**1st**	Information security best practices.	
	2nd	**1. Doubt Clearing class** **2. Quiz test** **3. Assignment**	
	3rd	REVISION	
15th	**1st**	REVISION	
	2nd	**PREVIOUS YEARS QUESTIONS DISCUSSION**	
	3rd	**PREVIOUS YEARS QUESTIONS DISCUSSION**	

                                                                Miss. Rasmita Patra

                                                                Lect. Stage–I, CSE

Signature of Faculty   **Govt. Polytechnic,**

                                                                 Kandhamal